



*Ministry of cooperatives
Labour and Social Welfare*



*Iran Technical and Vocational
Training Organization*

Deputy of training
Plan and curriculums office

Competency Training standard

Title

Creative Cloud for Production

Occupational group

INFORMATION TECHNOLOGY (IT)

*Iran Technical and Vocational
Training Organization*

International code

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- Hormozgan Technical and Vocational Training Organization
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- IT Training Centre in Bandar Abbas

Revision Process:

- **Scientific content**
- **According to market**
- **Equipment**
- **Tools**

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Definitions:

Job standard:

The characteristics ' required competencies and abilities for Efficient Performance in work environment is called "the Job standard", and sometimes “The Occupational standard”

Training standard:

The Training Map for achieving the Job’s subset Competencies.

Job title:

Is a set of Tasks and Abilities which is expected from an employed person in the defined level

Job description:

A statement covering the most important elements of a job, namely the position or title of the job, the duties, job’s relation with other jobs in a occupational field, the responsibilities, workplace conditions and required performance standards.

Course duration:

The minimum of time which is required to achieve the training objects.

Admission requirements:

The minimum of competencies and abilities which are obligatory for a potential admission.

Evaluation:

The process of collecting evidence and judgment about whether a competency is achieved or not.

Include: written examination, practical examination

Required Qualifications for Trainers:

The minimum of Trainer’s technical and vocational abilities which the trainer is required to have.

Competency:

The ability of efficient performing a duty in a variety of workplaces conditions

Knowledge:

The minimum set of facts and mental capacities which is necessary for achieving a competency. This can include science, (Mathematics, physics, chemistry or biology), technology or technical.

Skill:

The minimum coordination between mind and body for achieving an ability or competency. It normally applied to practical skills.

Attitude:

A set of emotional behaviors required for achieving a competency and can have non-technical skills and occupational ethics.

Safety:

The cases which doing or not doing something can cause harm or accident

Environmental Consideration:

A set of consideration about the act which should be done to minimize the environmental damage or pollution.

Competency Title:**Creative Cloud for Production****Competency Description:****Overview**

Why restrict yourself to being an expert of just one type of industry-standard production software? With the Creative Suite for Production course, you'll learn all the most important features of both After Effects and Premiere Pro in just six days. This means a whole range of varied skills including creating animations, cuts and editing, transitions, and adding and editing audio. In short, in just five days you'll learn all the most important skills for a career in broadcast video.

Description

Maximise your productivity with Adobe Creative Suite Production Premium software, the total post-production solution available for both Mac and Windows. Tighter-than-ever integration between Adobe's all-new video, audio and design tools.

Learn the basics and much more of After Effects and Premiere Pro all just 6 days.

Who is this course for?

Anyone who wishes to work in the video field or who currently works in the field. Or an Adobe application user looking to expand their skills, looking to add effects to video projects. Some students may be mainly interested in creating video primarily for the Web, and others for film, but the majority are preparing more for work in broadcast video.

What you will learn

You'll will be able to use After Effects and Premiere Pro, get familiar with the After Effects interface, create animations, work with layers, apply effects, work with masks and mattes, use colour effectively, export files, comfortably navigate the user interface of Premiere, do rough cuts, trims and 3-point editing, add transitions, create titles and credits, add/edit and sweeten audio, export video for a multiple of output demands.

Admission Requirements:

minimum degree of education: Post first year of high school

minimum physical and mental ability:-

Prerequisite skills: icdl

Assumed Knowledge

Before taking this course, you should have a basic understanding of your computers operating you should know how to launch an application, create and save files, and copy files. Experience in the following areas would be beneficial. Experience working with Flash and/or other video software

Course duration:

Course duration: 100 hours

-Theoretical :30 Hours

-Practical :70 Hours

-Apprenticeship:... Hours

-Project:... Hours

Evaluation :(%)

IRANTVTO Evaluation :(%)

Written Examination:25%

Practical Examination:65%

Ethics:10%

Required Qualifications for Trainers:

Computer or IT or ART related Bachelor with 2 years' experience



*Iran Technical and Vocational
Training Organization*

Competency Training Standard

Competencies

	Title
1	After Effects User Interface and Animation
2	Basic Animation
3	Intermediate Animation
4	Layer Control
5	Transparency
6	Type and Titles
7	Nesting
8	Render Order
9	Render Order
10	The Workspace in Premiere Pro
11	Sequencing and Basic Real-Time Editing
12	Transitions
13	Fundamentals of Multipoint Editing
14	Integrating Adobe After Effects
15	Titles and Credits
16	Audio
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Training standard

Contents analysis form

Title: After Effects User Interface and Animation	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • What is a project file and what is in it? • Tools and Panels how to around in the application • Workspaces selecting/saving/setting 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Training standard
Contents analysis form

Title: Basic Animation	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Transform properties of layers • Keyframing: making element move • Importing Photoshop and Illustrator files 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Training standard

Contents analysis form

Title: Intermediate Animation	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • In depth keyframe manipulation and interpolation • Graph Editor • Motion Sketch/Smoother • Auto-Orient/Motion Blur • Roving Keyframes • Anchor Point/Pan Behind Tool • Panning a large graphic: technique • Hold Keyframes 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Training standard
Contents analysis form

Title: Layer Control	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Trim-move-stack-split (keyboard shortcuts) • Quality • Slip Tool • Sequence Layers • Solo Switches • Looping Footage • Image Sequences • Frame Rate vs. Time Stretch • Blending Modes • Effects and Solids with Blending Modes • Effects and Presets Panel: animation presets • Adjustment layers 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Training standard
Contents analysis form

Title: Transparency	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Masks • Shape • feather • expansion • Masking with the Pen Tool: Bezier curves • Mask Shape Interpolation • Mask modes • Mattes and Stencils • Mask shapes 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Training standard
Contents analysis form

Title: Type and Titles	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: • Simple Rules of Titling • Basic Text • Text Animators/Range Selectors • Randomizing • Applying and Saving Text Animation presets • Per character animators in	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard
Contents analysis form

Title: Nesting	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: • Precomps • Editing precomps • Locking panels	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form
 *Required quantity for each 16 Trainees
 From: Adobe

Training standard
Contents analysis form

Title: Render Order	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: • How After Effects put it all together	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form
*Required quantity for each 16 Trainees
From: Adobe

Training standard
Contents analysis form

Title: Exporting Files	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Render Queue • Export As • Same Frame As • Pre-render 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard

Contents analysis form

Title: The Workspace in Premiere Pro	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Workspaces • Working with the Project window • Importing clips and image files • Working with the Monitor window • Working with the Timeline window • Navigating to a specific frame in the Timeline and Program View • Using labels • Using palettes 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard

Contents analysis form

Title: Sequencing and Basic Real-Time Editing	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • The Real-Time editing experience • Adding clips to the Timeline • Developing a sequence and using Automate to Sequence • Using the Automate to Sequence command • Multiple sequencing • Viewing the rough cut • Refining the rough cut • Pre-trimming clips using the Source view • Fine-tuning in the Timeline • Exporting the Timeline as a movie 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard
Contents analysis form

Title: Transitions	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • About transitions • The Effects palette • Inserting a transition • Previewing the transition • Pre-trimming a clip and adding a transition • Adding a transition using the Effects palette • Changing the attributes of transitions • Adding multiple transitions at one time • Transitions used as special effects 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard
Contents analysis form

Title: Fundamentals of Multipoint Editing	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Understanding three-point and four-point editing • Making a three-point edit • Linking and unlinking clips • Handling unsynchronized linked clips • Closing a gap with the Ripple Delete command 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard
Contents analysis form

Title: Integrating Adobe After Effects	time			Equipments ,tools, materials ,books
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				
Knowledge and Skill: <ul style="list-style-type: none"> • Photoshop and Illustrator with Premiere Pro • Using effects from other Adobe programs • After Effects and Photoshop ‘inside’ Premiere Pro 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard
Contents analysis form

Title: Titles and Credits	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Creating a simple title • Using the ellipse tool • Mapping a textured fill • Rolling titles and crawling titles • Using titles in a Premiere Pro project • Adding titles to the Timeline • Using other programs to create titles 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe

Training standard
Contents analysis form

Title: Audio	time			
	theoretical	practical	total	
	Determined by the instructor			
Knowledge ,skill ,attitude ,safety, Environmental Consideration				Equipments ,tools, materials ,books
Knowledge and Skill: <ul style="list-style-type: none"> • Getting to know the Audio workspace • Automating the mixing process • Creating and adjusting audio effects • Using markers to synchronise clips • Finishing the movie with audio effects and music • Multiple audio effects in a clip • Working with 5.1 audio files • Exporting the movie as a 5.1 audio file 	Determined by the instructor			From Adobe
Attitude: Speed and accuracy in doing the right thing				
Health & Safety: Compliance with safety protection in the workplace				
Environmental Consideration: Compliance with environmental protection				

Equipment & Tools & Materials & Resources (books, site, software...) form

*Required quantity for each 16 Trainees

From: Adobe